Aliah University

Autonomous Institution under the department of Minority Affairs and Marsha Education, Govt. of West Bengal, India
IIA/27, New Town, Kolkata 700160; 17, Gorachand Road, Kolkata 700014; 21, Haji Md. Mohsin Square, Kolkata 700016

Hostel Clearance Form cum Certificate

This is to state that ……..... a student of ..... course bearing Roll No./ Enrolment No… ..... & Regn. No ……..…was a boarder of the Boys'/Girls' Hostel at New Town Campus/ Park Circus for the session ……..….. He/She has cleared all his/her hostel dues up to ..... He/She has surrender her/his room number ……..……

Date of Admission in Hostel: Student's Contact Number:
Date of Leaving the Hostel: Guardian Contact Number:
Hostel fees clear up to : Student's E-mail Id:

Put √ if it is in good condition else × in the box for each of the following:

Door :		Tube Light :		Night Lamp:		Table:	
TableKey:		Bed :		Bed Box Key :		Mattress :	
Chair :		Ceiling Fan :					

Condition of Room: Good/ Average/ Bad

Key Submitted: Yes | No

Security Personnel
Name & Signature with date & Mobile No.

Caretaker / Matron
Signature with date

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Hostel Fees paid | Yes | No |

Authorized Signatory of
Finance Section, Aliah University with Seal

Authorized Signatory of
Hostel Management Committee (HMC)

……..

For Controller of Examinations Section, Aliah University:

This is to state that …….. Roll No./ Enrolment No.: …… has cleared all his/her hostel dues and vacated the room at Boys'/Girls' Hostel, ..……... Campus

Authorized Signatory of HMC with date